



**BASEBALL**  
**CANADA**  
**CHAMPIONSHIPS**

# **Participant's Guide**

**(TEAM STAFF)**

**2023 Edition**

## A MESSAGE FROM OUR CEO

On behalf of the membership of Baseball Canada, I am pleased to welcome all participating teams to the Baseball Canada Championship.

The tournament committee has put a great deal of time and effort into preparation for this event to ensure that your stay will be a very enjoyable one.

I feel confident that all players, coaches and officials will return to their provinces with many good memories and a successful championship.

Your talent, determination and good sportsmanship has brought you this far and I am sure will continue to drive you along whatever path you chose.

The Baseball Canada Championship Committee has made every effort to ensure that this guide is a useful tool. It is our hope that it will answer any questions that may arise and that it will assist you in familiarizing yourselves with the format and procedures of this Championship.

I wish all of you every success in this tournament and know that you are all champions in your own right.

Finally, I take this opportunity to wish everyone safe travel and a rewarding baseball experience.

Thank you for your continued support.

Sincerely,



Jason Dickson  
CEO  
Baseball Canada

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# ***PART ONE:***

## ***BACKGROUND MATERIAL***

***INTRODUCTION***

***BASEBALL CANADA***

***PROVINCIAL BASEBALL PARTNERS***

***THE CHAMPIONSHIPS***

# Introduction

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

For more than 40 years the Baseball Canada Championships have attracted some of the best baseball talent from across the country. Canadian ball players have enjoyed experiences that will last a lifetime and Canadian cities have displayed their world class hosting talents year after year. To help continue the tradition of great events, Baseball Canada has developed this handbook; answering common questions of participating teams and providing details on the various aspects of the Baseball Canada Championships.

The purpose of this handbook is to make participant information more accessible by putting it all together in one place. For anything that is not contained here, appropriate contact information has been provided so that you can find what you need quickly and easily.

Throughout the handbook, excerpts from **Rules & Regulations for Baseball Canada Championships** have been included to introduce you to some of the more formal procedures and guidelines involved in the Baseball Canada Championships. These excerpts will be displayed in the following format:



**PART I, 1.4.6  
Tobacco**

*The use of all tobacco products, including smokeless tobacco, by on-field participants (players, coaches, managers, umpires, etc.) shall be prohibited at all competitions sanctioned by Baseball Canada. Any offenders caught using tobacco products will be ejected from the game*

**Section and Title**

**Rule Description**

In some cases, excerpts from other documents are included. When a document other than the **Rules & Regulations for Baseball Canada Championships** is referenced, it is identified (i.e. **Official Rules of Baseball**).

In addition, at the beginning of each new section, a contact name and e-mail address is provided for the Baseball Canada staff member responsible for that area. The Baseball Canada phone and fax numbers are the same for all staff members and are included in the **Important Contacts** listing in **Appendix A**.

# **Baseball Canada**

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Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## **OUR MANDATE**

Baseball Canada was created by and is the embodiment of the 10 provincial baseball associations working together to further baseball in Canada.

Baseball Canada is empowered by the International Baseball Association to develop baseball in Canada and to represent Canada in international baseball competition.

The Government of Canada recognizes Baseball Canada as the sole governing body for amateur baseball in Canada.

- Canadian Heritage and its Sport Canada directorate recognize Baseball Canada as the representative organization for baseball and eligible for federal funding,
- Revenue Canada recognizes Baseball Canada as the single Registered Canada Amateur Athletic Association (RCAAA) for baseball in Canada, and accords Baseball Canada with charitable organization status. Further, Baseball Canada is a full voting member of the Canadian Olympic Association; responsible for the baseball component of Canada's Pan American team.

## **VISION STATEMENT**

### **OUR FUTURE**

To be a world leader in baseball through the pursuit of excellence, quality development and innovation.

## **MISSION STATEMENT**

### **OUR MISSION**

Baseball Canada's mission is to develop, promote and provide opportunities and experiences that allow individuals to maximize their potential to become tomorrow's leaders.

# ***Provincial Baseball Partners***

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

As stated earlier,

Baseball Canada was created by and is the embodiment of the 10 Provincial baseball associations working together to further baseball in Canada.

The ten provincial baseball associations, namely

- Baseball Alberta
- Baseball BC
- Baseball New Brunswick
- Baseball Nova Scotia
- Baseball PEI
- Baseball Quebec
- Baseball Manitoba
- Baseball Newfoundland
- Baseball Ontario
- Saskatchewan Baseball

are key players in the Baseball Canada Championships. The provincial baseball associations send their teams to the Championships and approve all Championship hosting bids. In brief, there would be no Baseball Canada Championships without the provinces.

For most of the Baseball Canada Championships, each of the provinces sends a team, but for some, each Region is recognized by Baseball Canada as follows:

Atlantic Region:	New Brunswick, Newfoundland, Nova Scotia, and PEI
British Columbia Region:	British Columbia
Ontario Region:	Ontario
Quebec Region:	Quebec
Prairie Region:	Alberta, Manitoba and Saskatchewan

For more information on the provincial baseball associations consult the contact list in ***Appendix A.***



# The Championships

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

Baseball Canada has a total of eleven championships each summer. They are:

- Baseball Canada Cup
- 13U National Championship
- 13U National Atlantic Championship
- 13U National Western Championship
- 16U Girls National Invitational
- Ray Carter Cup - 15U National Championship
- 18U National Championship
- 22U Men's National Championship
- 21U Women's National Championship
- Men's National Championship
- Women's National Championship

The dates for the upcoming year have been set as:

Canada Cup	13U National	13U Atlantic	13U Western	15U	16U Girls	18U	22U Men's	21U Women's	Men's	Women's
Aug 9-13	Aug 24-27	Sept 7-10	Aug 17-20	Aug 24-27	Aug 24-27	Aug 17-20	Aug 3-6	Aug 10-13	Aug 24-27	July 27-30

## THE BASEBALL CANADA CUP

The Baseball Canada Cup is Baseball Canada's premiere event. It sees competition of the vast majority of the best players from coast to coast at the under-18 age level. Ten provincial teams of twenty players and three coaches (plus a team staff member) compete for the title and, more importantly, to be scouted by amateur and professional scouts alike.

This championship was formed in 1989 to help Baseball Canada select a Youth Team to represent Canada at the World Youth AAA Championship that was held every year (but is now every other year). The Cup serves a number of purposes: selection of Junior Team players for training camp and the National Team; scouting for potential National Team players; evaluation of provincial coaches and identification of potential Junior and Senior team coaches; and an evaluation of the umpires.

Over the years, both the Montreal Expos (with Petro Canada) and the Toronto Blue Jays sponsored this championship. These sponsorships assisted the provinces with travel costs. Since 1999 the event has been without a title sponsor, which has increased the cost to the competing provincial teams.

In 1992 in Kamloops, BC, the gold medal game of what was then known as the Selects Championship was televised by TSN but that was the only time the tournament has had national TV coverage. Ottawa (1993) had local TV coverage through the cable company.

One of the important aspects of this event is its national scope, with players from all ten provinces participating. It has also been hosted in all regions of the country, ranging from Moncton, NB in the east to Kamloops, BC in the west.

Each province has its own method for choosing a team for the Cup. Some procedures include open tryout camps and mini-Selects tournaments with regional representation.

For complete playing rules please refer to the Baseball Canada Rule Book, including the Canadian Content section.

The Baseball Canada Cup at a glance:

	<b>Baseball Canada Cup* (see below)</b>
Age	17 and under
Team Size <sup>1</sup> (players+coaches+staff)	24 (20+3+1)
Field size:	
- basepaths	90'
- pitching distance	60'6"

<sup>1</sup> A fourth, optional coach is permitted at the team's expense.

\*For Nationals; NL, NS, NB, PEI, AB, SK & MB may bring two players who do not reach their 19th birthday during the current calendar year

## THE OTHER BASEBALL CANADA CHAMPIONSHIPS

As mentioned earlier in this section, in addition to the Baseball Canada Cup, Baseball Canada conducts ten (10) other annual championships.

	16U Girls	13U	15U Boys
Age	16 and under	13 and under	15 and under
Team Size <sup>2</sup> (players+coaches+staff)	Teams in all 3 classifications consist of 22 members (18 players, 3 coaches and a staff member)		
Field size: - Basepaths - pitching distance	80' 54'	70' 48'	80' 54'

(\*) - NF, NS, NB, PEI, AB, SK, MB, ON2, QC2, and BC2 may bring three players who do not reach their 18<sup>th</sup> birthday during the current calendar year.

	18U	21U Women	Men	Women	22U Mens
Age	18 and under*	21 and under	(open)	(open)	22 and under
Team Size <sup>3</sup> (players+coaches+staff)	22 (18+3+1)	22 (18+3+1)	25 (21+3+1)	22 (18+3+1)	24 (20+3+1)
Field size: - Basepaths - pitching distance	90' 60'6"	90' 60'6"	90' 60'6"	90' 60'6"	90' 60'6"

(\*2) - Bottom 3 seeded teams in Pool B have the opportunity to use 2 overage players. If Host Province is in the bottom 3 teams, the Host team is also allowed 2 overage players. An overage player is maximum 1 year older

\*For Nationals; NL, NS, NB, PEI, AB, SK & MB may bring two players who do not reach their 19th birthday during the current calendar year

For complete playing rules please refer to the Baseball Canada Rule Book, Canadian Content section.

Note: During Canada Summer Games years up to and including 2001, the baseball Canada Junior Championship was replaced by the Canada Games baseball competition. In 2005, the age group for the Canada Games was 19 years old and younger (players who do not reach their 20th birthday during the current calendar year). Starting in 2013, the Canada Games will replace the Canada Cup competition where age groups go down to 17 years old and under.

<sup>2</sup> A fourth, optional coach is permitted at the team's expense.

## ***PART TWO:***

# ***QUALIFICATION & ELIGIBILITY***

### ***TEAM QUALIFICATION***

***TEAM DETERMINATION  
PERFORMANCE GUARANTEE  
ROSTERS***

### ***ELIGIBILITY***

***PLAYER  
COACH  
TRAINER  
CHEF DE MISSION OR BUSINESS MANAGER***

# Team Qualification

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## TEAM DETERMINATION

Each of the Baseball Canada Championships are operated as:

- a province-orientated event (10 or 11 teams)
- a region<sup>4</sup>-orientated event (6 teams)
- some combination of the two.

In each case, the method(s) used to determine the province's (or the region's) representative at each of the Baseball Canada Championships is entirely at the discretion of the province or region<sup>5</sup>.

Some of the more common methods to determine teams are:

- provincial (or regional) championship tournaments held:
  - earlier in the same playing season
  - at or near the end of the previous playing season
- team selection of best players at a special tournament
- team selection of best players at try-out camps

As it is a provincial responsibility, more information will be available from your provincial baseball association (see contact list in Appendix A).

## PERFORMANCE GUARANTEES



### PART I, 1.1 PERFORMANCE GUARANTEES

#### 1.1 Performance Guarantees:

##### 1.1.1 Financial Responsibility:

*Each Provincial Baseball Association (PBA) shall be required to have on file at the Baseball Canada office in Ottawa a letter of financial responsibility that will cover all its teams competing in the Baseball Canada Championships. This letter shall continue in force from year-to-year until rescinded in writing. The letter of financial responsibility shall make the PBA financially responsible for any damages or other costs caused by the PBA's team(s).*

##### 1.1.2 Attendance:

*Each year, on or before November 30<sup>th</sup>, each PBA shall advise Baseball Canada in writing of its intention to appear or not appear at the various Baseball Canada Championships in the following year.*

With the exception of the Baseball Canada Senior Championship, which is an optional event, the five recognized regions (Atlantic, Quebec, Ontario, Prairies and BC) are required to send a team to all the championships.



### PART I, 1.1 PERFORMANCE GUARANTEES

##### 1.1.3 Team Eligibility:

*The roster issued in electronic form by either the PBA office or the PBA President shall be the only document required as proof of eligibility to represent the PBA at a Baseball Canada Championship.*

<sup>4</sup> Baseball Canada recognized five regions: BC, Prairies, Ontario, Quebec and Atlantic.

<sup>5</sup> This position was confirmed at the 1998 Convention in Sherbrooke, Quebec.

It is very important to remain in close contact with your PBA office in the days leading up to the championship. It is suggested that you request a copy of all communications between your PBA office and either the Baseball Canada office or the host. You should also provide a copy of your communications with these groups to your PBA.

## ROSTERS



### PART I, 1.2 ELIGIBILITY RULES

#### 1.2.3 *Rosters:*

- (a) The final team rosters shall be approved by the PBA and sent through the Baseball Canada Championships website nine (9) days before the first scheduled game of the Championship. The original copy of each team roster (Baseball Canada Championship registration form) will be made available to the Baseball Canada representative at the Pre-Championship Meeting.
- (b) Failure to comply with paragraph (a), shall result in the PBA being subject to a \$500 fine, payable to Baseball Canada.
- (c) The rosters are to include each participating coach's Coaching Certification number (cc #).
- (d) Provincial offices shall provide a list of suspended players to Baseball Canada prior to April 1<sup>st</sup>. An updated list shall be sent by August 1<sup>st</sup>.
- (e) Team staff without proper certification will be removed from the roster. To add a team staff individual following the deadline in 1.2.3 (a) will result in a \$50 fine/individual to a maximum of \$100/team.
- (f) Changes to the roster jersey numbers following the pre-tournament meeting may, at the discretion of Baseball Canada rep, result in the PBA being subject to a 50\$ fine, payable to Baseball Canada.
- (g) A coach can only appear on one (1) roster per event. This is for coaching staff only, does not apply to chef or trainer.

## *Eligibility*

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## PLAYER ELIGIBILITY



### PART I, 1.2 ELIGIBILITY RULES

#### 1.2 *Eligibility Rules:*

##### 1.2.1 *Athletes:*

- (a) Only amateurs are permitted to play in sanctioned Baseball Canada Championships.
  - (i) An amateur baseball player is one whose involvement in baseball is not his primary source of income.
  - (ii) A former professional reinstated\* to amateur status may participate in a Baseball Canada Championship.

*\*NOTE: It is the responsibility of the Baseball Canada to reinstate a professional as an amateur. Any professional who wishes to be reinstated, as an amateur must complete a reinstatement form supplied by Baseball Canada. The forms must then be submitted in accordance with the Provincial registration deadline through the Provincial Association concerned, to Baseball Canada who shall rule on it. To be eligible for reinstatement, an individual must be released by, or retired from, any professional team and not subject to a professional contract for a period of at least thirty days. A copy of the release, or letter of resignation, must be **provided in satisfactory form** to Baseball Canada. The decision of Baseball Canada is final and may not be appealed.*

Concerns about reinstatement as an amateur should be referred to Baseball Canada as early as possible since the acquisition of the required documentation may take some time.



**PART I, 1.2  
ELIGIBILITY RULES**

(b) An athlete participating in a Baseball Canada Championship must be a Canadian citizen or a full time resident of Canada by September 15<sup>th</sup> of the previous year. A player cannot be registered in two provinces simultaneously. Any player moving to another province after June 1<sup>st</sup> of the current year, must obtain a release from their old province in order to play for the new province.

(c) An athlete must be a registered player of the Provincial Baseball Association that their team represents. Exceptions to 1.2.1 c) are as follows

- 1) Senior Division **and 22U Men** Player needs to be a member of the Provincial Association they represent, and a resident of said Province as of July 1<sup>st</sup>. The only exception to the requirement of residing in the Province is if: a Province does not send a team to Senior Nationals, **or 22U Men respectively**, those Provincial players from said Province must have played in an Inter-Provincial League in the Province that wishes to have them represent them at Senior Nationals, **or 22U Men respectively**.
- 2) Students studying in a province other than their own may represent either their province of residence or the province in which they are going to school. The individual involved must state in writing which province they intend to play for by June 1 of the current year. This is subject to the approval of the Provincial Association for which they want to play and Baseball Canada. **Once such declaration has been made by the individual and accepted by the provincial association for which they declared and by Baseball Canada, that individual will not be eligible to play for any team in the provincial playdowns of the province for which they did not declare.**
- 3) A female athlete may participate in a female event with a Province other than their own, with permission to play from both Provinces involved and Baseball Canada.
- 4) ***If NL, NS, NB, PEI, AB, SK or MB do not attend the 13U National event, an athlete from their Province may participate with another one of these Provinces. Permission to play is required from both Provinces involved and Baseball Canada.***

## COACH ELIGIBILITY



**PART I, 1.2  
ELIGIBILITY RULES**

1.2.2 Coaches:

(a) Only coaches meeting the following requirements will be eligible to coach at nationals.

<i>Division &amp; Category</i>	Requirements
<i>13U</i>	1 Coach is Certified 13U Other Coaches are Trained 13U

<i>15U Boys &amp; 16U Girls</i>	1 Coach is Certified 15U Other Coaches are Trained 15U
<i>18U</i>	1 Coach is Certified 16+ Other Coaches are Trained 16+
<i>22U Men's and 21U Women's</i>	1 Coach is Certified 16+ Other Coaches are Trained 16+
<i>Women's</i>	1 Coach is Certified 16+ Other Coaches are Trained 16+
<i>Men's</i>	All Coaches have Coach Initiation e-Learning Module
<i>Canada Cup</i>	When 4 coaches are on staff: 1 Coach at least Certified Comp-Dev 2 Coaches at least Trained Comp-Dev 1 Coach at least Certified 16+ (eligible for one year only)  When 3 coaches are on staff: 1 Coach at least Certified Comp-Dev 1 Coach at least Trained Comp-Dev 1 Coach at least Certified 16+ (eligible for one year only)
<i>Canada Games</i>	All coaches are Certified Comp-Dev

**All STAFF** attending any national championship will have to complete the Safe Sport e-Learning, complete a background check and sign a code of conduct prior to participation.

\* A Province can identify a coach as a 'Development Coach'. These coaches can only be a 'Development Coach' for one year. A 'Development Coach' must be a certified 16+ Coach. If the Coach was to return for a 2nd year to the Canada Cup, they would need to meet the Comp-Dev coaching requirements.

- (b) Names of coaches, along with their respective NCCP passport numbers (cc #), must be included in the email roster. All coaches must be able to prove certification during the championship.
- (c) A chef de mission is mandatory and should be assigned by the PBA. A chef should be appointed by the PBA and should not be a coach or/and a manager. Any chef should be assigned to any administrative task and will serve as liaison with the Baseball Canada Representative.
- (d) Coaches 14 years of age, but under the age of 16, may only coach at 13U level and below, at National Championships.

It should be noted that all coaches must meet coaching requirements to participate in any championships. All matters concerning coach eligibility should first be referred to the provincial baseball association (PBA).

**TRAINER ELIGIBILITY**

Baseball Canada allows a trainer to be in the dugout area provided that some proof of training is provided. At present, the minimum qualification for a trainer is Red Cross First Aid certification or equivalent. Trainers are not permitted to perform any other function (such as coaching).



## **CHEF DE MISSION OR BUSINESS MANAGER**

The *provincial baseball association (PBA)* appoints the *Chef de Mission or Business Manager of the team*. This individual is responsible for the team's affairs off the field but is not permitted in the dugout area during games. A chef should be appointed by the PBA and should not be a coach or/and a manager. Any chef should be assigned to any administrative task and will serve as liaison with the Baseball Canada Representative.

Chef should be reminded to tour all rooms upon check-in and inform the accommodation site/host of any damages. Upon check-out, the chef should do a room tour along with accommodation/host reps to confirm rooms' status.

## ***PART THREE:***

### ***PEOPLE***

#### ***TEAM MEMBERS***

##### ***STAFF***

***CHEF DE MISSION/BUSINESS MANAGER***

##### ***COACHING STAFF***

***HEAD COACH OR MANAGER***

***ASSISTANT COACHES***

***OPTIONAL FOURTH COACH***

##### ***OTHER STAFF***

***TRAINER***

##### ***PLAYERS***

#### ***THE HOST***

***HOST COMMITTEE***

***EVENT STAFF***

***SECURITY STAFF***

#### ***BASEBALL CANADA OFFICIALS***

***BASEBALL CANADA REP***

***BASEBALL CANADA OFFICIAL SCORER***

***UMPIRING STAFF***

***BASEBALL CANADA OFFICE STAFF***

# Team Members

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## TEAM STAFF

### CHEF DE MISSION / BUSINESS MANAGER

The *chef de mission* or business manager is appointed by the provincial baseball association to be its representative to travel with the team and be responsible for the team's conduct (in conjunction with the manager or head coach) off the field.

The *chef de mission* or business manager should be the primary point of contact for the team in its dealings with both Baseball Canada and the host committee.

## COACHING STAFF

The coaching staff of the team consists of the:

- Manager or head coach
- Assistant coaches (2)
- Optional third assistant coach (at team's expense)



### PART I, 1.4 Team Discipline

#### 1.4.2 Team Dress:

*Teams shall be dressed in matching uniforms of an acceptable standard. All uniforms, including those of managers and coaches shall be matching and numbered. No duplicate numbers shall be permitted unless extenuating circumstances prevent this (i.e. lost baggage, torn uniforms, etc). Teams must declare their team uniform colors, home and visitors, at the Pre-Championship meeting. If they have only one set of uniforms, this must be stated at this time.*

All coaches in the dugout or on the field must wear a full and complete baseball uniform that is consistent with those worn by the players.

## Coaching Staff (continued)



### PART I, 1.4 Team Discipline

#### 1.4.3 Personnel in the Playing Areas:

*Only authorized personnel will be permitted to occupy the player's benches or dugout areas. Eighteen (18) players or twenty-one (21) players in the case of Senior Men's and twenty (20) players in the case of Canada Cup three (or four) coaches, one trainer and one batboy in uniform are authorized personnel. A chef de mission will be considered a coach if standing in the dugout and will have to fulfill the coaches requirements.*

It is important to note that the Chef de Mission or Business Manager is not considered one of the coaches and cannot be in the dugout during the game.

See Appendix D for Baseball Canada's Coach's Discipline Policy.

### Manager or Head Coach

Throughout the *Official Rules of Baseball*, the head coach is referred to as manager. Baseball Canada uses these two terms interchangeably.

From the *Official Rules of Baseball*, Rule 2.00 (Manager):



**OFFICIAL  
RULES OF  
BASEBALL –  
Rule 4.02 –  
Manager**

*The MANAGER is a person appointed by the club to be responsible for the team's actions on the field, and to represent the team in communications with the umpire and the opposing team. A player may be appointed manager.*

- (a) The club shall designate the manager to the league president or the umpire-in-chief not less than thirty minutes before the scheduled starting time of the game.<sup>6</sup>*
- (b) The manager may advise the umpire that he has delegated specific duties prescribed by the rules to a player or coach, and any action of such designated representative shall be official. The manager shall always be responsible for his teams conduct, observance of the official rules and deference to the umpires.*
- (c) If a manager leaves the field, he shall designate a player or coach as his substitute, and such substitute manager shall have the duties, rights and responsibilities of the manager. If the manager fails or refuses to designate his substitute before leaving, the umpire-in-chief shall designate a team member as substitute manager.*

**Coaching Staff / Manager or Head Coach (continued)**

Baseball Canada rules preclude players from assuming coaching-related duties unless they are also listed as coaches. (See Coach Eligibility.) The manager (head coach) must meet the same eligibility requirements as all coaches. (See Coach Eligibility.) Baseball Canada considers the manager (head coach) to be responsible for the conduct on his/her team while on the field. Responsibility for the team's conduct off the field is shared between the manager (head coach) and the *chef de mission*/business manager.

**Assistant Coaches**

Three assistant coaches are permitted to be part of the coaching staff. All must meet the eligibility requirements for coaches. Only two of the assistant coaches are covered under the hosting agreement (see below).

**Optional Fourth Coach**

It is very important to note that only two assistant coaches are covered under the hosting agreements, so if a third assistant coach is included in the team staff all costs associated with that third coach are the responsibility of the team. Teams must make arrangements for a fourth coach with the host committee well in advance.

**OTHER STAFF**

**Trainer**

Baseball Canada permits teams to have a trainer in the dugout. This individual must have some training for the duties of this position (see Trainer Eligibility). The trainer should work with the on-site medical personnel to provide emergency first aid as required.

Trainers must not become involved in the coaching duties of the team. Umpires will normally not permit such personnel from directing comments to themselves nor to opposing team members.

**PLAYERS**

The Baseball Canada Championships are, first and foremost, for the players. Whether they are 13-year olds or 40-year olds, players are the major concern of Baseball Canada. Baseball Canada wants the experience of attending a national championship to be a positive one for all concerned. While not every player can return home with a gold medal, all can have a fun, safe and enriching experience that will provide happy memories for a lifetime.

<sup>6</sup> Under Baseball Canada's rules, the manager or head coach is the person so designated on the roster.

Baseball Canada attempts to do everything within its power to provide for the safety of the players, ranging from safety on the field to protection from harassment and abuse off the field. While accidents and injuries do sometimes occur as a part of the sport of baseball, we try to minimize their likelihood and, if that fails, to minimize the effect by having the host provides on-site medical services.

It is Baseball Canada's position that all players are to be treated fairly and with respect. It does, however, also fall upon the team staff and the provincial baseball association to work with Baseball Canada in attaining this goal.

However, respect is a two-way street and Baseball Canada requires all players, regardless of age, to be model ambassadors for their teams, their provinces and Baseball Canada itself. Players are expected to display restraint, both in their joy of success and also in their disappointment of failure. The host committee and its facilities are to be respected, as are opponents, officials and spectators.

Let's make the championship experience a positive one for everyone involved, especially the players.

## **An Important Note on Team Discipline**

The team staff must ensure that all members of the team exhibit good behavior and good sportsmanship at all times, both on and off the field. The members of you team are ambassadors for your community, your province, your provincial baseball association and Baseball Canada.



### **PART I, 1.4 Team Discipline**

#### Team Discipline:

Team discipline is the responsibility of the individual teams and their coaches and managers, who shall be held responsible for the maintenance of discipline and proper team or individual conduct. Any breach of discipline, whether on the playing field or off, shall be dealt with by the Host Committee and the Baseball Canada Representative.

# Host

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## HOST COMMITTEE

The host committee is responsible to host the Baseball Canada Championship in accordance with:

- the *Rules and Regulations For Baseball Canada Championships*,
- the *Official Rules of Baseball* as published annually by Baseball Canada,
- the hosting agreement signed by the host, the host PBA and Baseball Canada, and
- the *Baseball Canada Championship Hosting Guide*.

The host committee can be a fairly complex organization, with subcommittees to perform many functions. As each host committee defines its own structure, more details on the host committee at your event will come from the committee itself. A sample host committee organization can be seen in Appendix C.

Two areas of concern to most teams are transportation and accommodations. Be sure you have telephone numbers to the individuals responsible for these areas in case of a problem.

Dealing with members of the host committee on minor issues is normally welcomed in an attempt to reduce the "red tape" involved. However, any disputes should be immediately addressed to the Baseball Canada Rep.

Remember that in virtually all cases, the members of the host committee are volunteers, just like you. Treat them with a little respect and appreciation and they will take good care of you and your team.

## EVENT STAFF

The host committee's event staff should be easily identified while on-site (ID badge or uniform) and must be available in sufficient numbers to ensure the smooth operation of the event.

Remember that the event staff work for the host committee and not for you or your team. Requests made to the event staff (except for trivial matters) should be channeled through the host committee chair or the Baseball Canada rep.

## MEDICAL STAFF

The host shall coordinate the overall medical coverage and emergency services for the entire event. Following are the specific responsibilities of the host related to medical staff:

- Coordinate first aid treatment at all facilities
- Arrange for ambulance and emergency personnel on call for all games
- Contact local hospitals in case of emergency treatments
- Provide a doctor and dentist on call for all games
- Massage/physio not mandatory but recommended

## SECURITY STAFF

The host shall provide a security center from which all security-related activities shall be coordinated. It shall be the responsibility of the host to provide for the safety of all participants, volunteers, staff, umpires, VIP's and the general public.

Security shall also be provided in order to:

- Control media and public access to player / team areas
- Movement within specific area is restricted according to specific authorization
- Ensure the security of team equipment at all times during games, practices and storage

All team players and staff are required to follow directions or orders of security staff.

# Baseball Canada Officials

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## BASEBALL CANADA REP

### Selection Process

Baseball Canada Representatives are nominated by the Chairperson of the Baseball Canada Championships Committee and approved by the executive no later than their spring meeting.

### Job Description

The Baseball Canada Representative is assigned to oversee the championship on behalf of Baseball Canada. His or her duties include:

- chairing the pre-championship meeting
- representing Baseball Canada at the banquet and during ceremonies
- supervising all on-field protests
- handling discipline/suspensions
- addressing the host's concerns with the teams
- communicating team concerns to the Supervisor of Umpires/host
- finalizing any schedule change and communicating this change to the teams and umpires
- being the host liaison with Baseball Canada while the championship is taking place
- The Baseball Canada Representative has the ultimate say on any aspects of the championship

### Communication

During the championship the Rep is to be the only person from the championship who contacts the Baseball Canada office. Any request or concerns should be made through them.

## BASEBALL CANADA OFFICIAL SCORER

Baseball Canada Official Scorer is responsible for overseeing the championship Pointstreak system and scorekeepers/record keeping.

## UMPIRING STAFF

Although the umpires would prefer to remain unnoticed at a Baseball Canada Championship, there are a few things to consider regarding the men (and women) in blue. The following excerpt from *Rules & Regulations for Baseball Canada Championships* explains how the umpires are assigned.



### **PART III Umpires**

*The Supervisory Team, for the Baseball Canada Championship shall be assigned by Baseball Canada. In all, nine umpires and one Supervisor of Umpires are to be assigned during a 6 team Championship. For a 10 team Championship, 12 umpires plus one Supervisor and two Assistant Supervisors are to be assigned. For an 11 team Championship, 15 umpires plus one Supervisor and two Assistant Supervisors are to be assigned.*

*The Provincial Supervisors of Umpires shall nominate umpires for Baseball Canada Championships to the Umpires' Committee of Baseball Canada, in consultation with the Provincial Presidents. Baseball Canada's Umpires' Committee will then assign the nominated Umpires to each Championship*

### **Umpire Supervisor(s)**

The umpire supervisor(s) are responsible for all issues pertaining to the officiating of the games of the championship. This includes the work of the umpires on the field, scheduling, etc.

Concerns about the officiating should be addressed to the Baseball Canada Rep, who will discuss them with the umpire supervisor(s).

### **Umpires**

During the round-robin portion of the championship the umpires usually work in regular crews of three. For the medal round games, the umpire supervisor often changes the crews and sometimes uses four or even six umpires for the final games.

In paragraph (b) of the definition of manager (head coach), the *Official Rules of Baseball* states:

***The manager shall always be responsible for his teams conduct, observance of the official rules and deference to the umpires.***

Players are not to address comments to the umpires. Coaches must control their players and get between them and the umpires whenever an "incident" appears imminent. The manager should use restraint in his dealings with the umpires. Profanity will never be tolerated, nor will personal insults or any attempt to "show up" the umpires.

The umpires must not be confronted while off the field. Any team member who does so will be subject to disciplinary action by the Baseball Canada Rep.

## **BASEBALL CANADA OFFICE STAFF**

Team staff and provincial baseball association staff will be in contact with the Baseball Canada staff at the office in Ottawa in the months and weeks leading up to the championships. This is to be expected.

However, during the championship, only the Baseball Canada Rep is to be in contact with staff in the office in Ottawa. All requests are to be channeled through the Baseball Canada Rep.



## ***PART FOUR:***

# ***BEFORE THE CHAMPIONSHIP***

### ***TRAVEL ARRANGEMENTS***

***ARRIVAL DEADLINE***

***DEPARTURE TIME***

***LOCAL TRANSPORTATION***

### ***ROSTER SUBMISSION***

### ***THE SCHEDULE***

# ***Travel Arrangements***

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Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

Team Travel is arranged by the team's provincial baseball association or by the team itself. In addition, these arrangements can be made anywhere from several months in advance to just prior to the championship.

As you may expect, this can make it difficult to track down each team's travel itinerary and method of travel. Please have this information sent to the hosting committee as soon as your plans are finalized.

Once this travel information has been received, it is the host's responsibility to arrange airport pick-ups and hotel/accommodation directions. Once these arrangements have been made they must be communicated to each team well in advance of their travel.

## **ARRIVAL DEADLINE:**

Your team will be required to arrive on the Wednesday prior to the start of play (or Tuesday for Canada Cup or possibility of Thursday for the 13U National Atlantic) in time for the Pre-Championship Meeting and any other scheduled events such as a banquet or a barbeque.

## **DEPARTURE TIME:**

Departure is anytime on the Tuesday after the end of play, as Monday is set aside for a rain day. For the 13U National Atlantic event, departure is Monday as there is no rain day.

2.1.11 Teams must get permission from Baseball Canada to depart an event early. Failure to receive permissions will result in a \$5000 fine to Team/Province not able to finish the scheduled games of an event. This does not remove the forfeit rule already in place (currently 2.1.9).

## **LOCAL TRANSPORTATION:**

For the teams involved in the accommodation fee package, the host will be responsible for providing no cost local transportation from the airport to the accommodation site for teams traveling by plane and provide directions for those teams traveling by bus. During the championship the host must provide no-cost daily transportation to and from the ballpark.

# Roster Submission

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

Rosters are submitted to Baseball Canada by the provincial baseball association (PBA) offices and **NOT** by the teams. There can be no exceptions to this rule!

The roster form submitted to Baseball Canada by your PBA on your behalf serves three purposes. It identifies:

- your team as your province's official representative
- the members of your team to Baseball Canada and the host committee
- the coaching certification status of your coaching staff

The roster form is the only form required from the teams/PBAs.



## PART I, 1.2 ELIGIBILITY RULES

### 1.2.3 Rosters:

- (a) *The final team rosters shall be approved by the PBA and sent using the Baseball Canada web interface nine (9) days before the first scheduled game of the Championship. The original copy of each team roster (Baseball Canada Championship registration form) will be made available to the Baseball Canada representative at the Pre-Championship Meeting.*
- (b) *Failure to comply with paragraph (a), shall result in the PBA being subject to a \$500 fine, payable to Baseball Canada.*
- (c) *The rosters are to include each participating coach's Coaching Certification number (cc #).*
- (d) Provincial offices shall provide a list of suspended players to Baseball Canada prior to April 1<sup>st</sup>. An updated list shall be sent by August 1<sup>st</sup>.
- (e) Team staff without proper certification will be removed from the roster. To add a team staff individual following the deadline in 1.2.3 (a) will result in a \$50 fine/individual to a maximum of \$100/team.
- (f) Changes to the roster jersey numbers following the pre-tournament meeting may, at the discretion of Baseball Canada rep, result in the PBA being subject to a 50\$ fine, payable to Baseball Canada.
- (g) A coach can only appear on one (1) roster per event. This is for coaching staff only, does not apply to chef or trainer.

You should contact your PBA for information on submitting your roster data to the provincial office in time for the PBA office to meet the deadline of **nine days** prior to the start of the championship.

Remember to bring a copy of your roster to the championship.

# Schedule

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## POOLS AND DRAW (SCHEDULE)

Baseball Canada will provide the pools and draw to the host committee no later than March 31 (May 31 for Senior). Upon receipt of the draw the host has 30 days to review it and make any recommended changes. Baseball Canada will make every effort to accommodate the host's needs but will not permit them to negatively impact all teams being treated fairly.

### Determination of Home and Visitor:

#### 1.8.1 Round-Robin:

- (a) In pools of four, home and visitor will be determined by Baseball Canada when the schedule is drawn up. Each team will get 1 or 2 home games. Host team will only get 1 home game.
- (b) In pools of five, each team shall be given two home and two away games when the schedule is drawn up by Baseball Canada.
- (c) In pools of six, home and visitor will be determined by Baseball Canada when the schedule is drawn up. Each team will get 2 or 3 home games. Host team will only get 2 home games.
- (d) In the case of a seven-team championship, each team shall have three home and three away games when the schedule is drawn up by Baseball Canada.

#### 1.8.2 Medal Round Games:

- (a) This section does not include the Baseball Canada Cup, 15U Boys, and 18U.
- (b) When a team plays a team with a lower finish in the round robin (either in the same pool or the other pool), the team with the higher finish shall have the choice of home or away.
- (c) When two teams meet that finished in the same numerical position in different pools, the choice of home or away shall be given to the winner of a coin toss by the Baseball Canada Representative made at a time to be determined by the Representative.

#### 1.8.3 Baseball Canada Cup, 15 Boys, and 18U:

- (a) This section applies only to the Baseball Canada Cup, 15U Boys, and 18U.
- (b) For all medal-round, qualification, and placement games, when a team plays a team from the same pool with a lower finish in the round robin, the team with the higher finish shall have the choice of home or away. When a team plays a team from the other pool, the choice of home or away shall be given to the winner of a coin toss by the Baseball Canada Representative made at a time to be determined by the Representative.
- (c) The coin tosses will be done by the Baseball Canada Representative at a time or times to be determined by the Representative.

1.8.4 The Host Team has the option to stay in the same dugout for the duration of the tournament and may select their dugout preference at the Pre-Tournament Meeting

#### 1.7.2 Playoff game

Any playoff game among tied teams to determine which team will advance to medal play will be played on Saturday or Sunday. This does not apply to the Canada Cup, 15U Boys, 16U Girls and 18U.

#### 1.7.3 Start time

A game will not start after 10:00 pm during any 15U Boys/16U Girls and 13U Baseball Canada Championship unless required to complete the event.

#### 1.7.4 Less than Seven Teams:

- (a) The teams shall compete in one (1) pool, playing a round-robin schedule that sees each team play each other team once.
- (b) Following round-robin play, the following medal round games shall be played:
  - (1) gold medal: second place vs first place
  - (2) bronze medal: third place vs fourth place
- (c) A game for fifth place (fifth vs sixth) shall be played in the case of a six team championship.

#### 1.7.5 Seven Teams:

The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:

- Teams will be placed in the Pool A and Pool B divisions based on a point system calculated from the last 3 years results. Three (3) teams in pool A and four (4) teams in pool B.
  - If tournament is hosted in Province of Pool A team, then Pool A is comprised of both teams from the Host Province and the top team. Pool B is comprised of the remaining teams.
  - If tournament is hosted in Province of Pool B team, then Pool A is comprised of the top 3 teams. Pool B is comprised of both teams from the Host Province and all remaining teams.
  - If Host Province is ranked 3<sup>rd</sup> based on the last 3 years results, the Provincial Team shall remain in Pool A while the Host Team shall go to Pool B.
- (b) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool once in pool B and twice in Pool A.
- (c) Following round robin play, if every team in pool A has a win the following playoff round games shall be played:
- Quarter-final: 3A vs 2B
  - Semi-finals: 1B vs 1A and Winner of 3A/2B vs 2A
  - Bronze medal game: Semi-final losers
  - Gold medal game: Semi-final winners
  - Following round-robin play, the following placement games shall be played:
    - 6<sup>th</sup> place: 3B vs 4B
- (d) Following round robin play, if one team in pool A does not have a win the following playoff round games shall be played:
- Semi-finals: 1A vs 2B and 2A vs 1B
  - Bronze medal game: Semi-final losers
  - Gold medal game: Semi-final winners
  - Following round-robin play, the following placement games shall be played:
    - 7<sup>th</sup> place: 3B vs 4B
    - 5<sup>th</sup> place: winner of 3B/4B vs 3A

#### 1.7.6 Eight or Nine Teams:

- (a) This section does not apply to the Baseball Canada Cup, 15U Boys, 18U.
- (b) The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:
- The "serpentine" structure shall be followed (1,4,5,8 in one pool and 2,3,6,7) in the other pool) based on the previous year's results.
  - The host team and the team from the host province shall not be in the same pool.
  - If the pools are of uneven size, the host team shall be in the larger pool.
- (c) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool once.
- (d) Following round-robin play, the following "quarter-final" games shall be played:
- QF-1: 3<sup>rd</sup> pool A vs 2<sup>nd</sup> Pool B
  - QF-2: 3<sup>rd</sup> Pool B vs 2<sup>nd</sup> Pool A
- with the winners moving on to the medal round and the losers to the consolation round.
- (e) The following medal round games shall be played:
- Championship semi-finals:  
QF-1 winner vs 1<sup>st</sup> pool A  
QF-2 winner vs 1<sup>st</sup> pool B
  - Bronze medal game:  
Semi-final losers
  - Gold medal game:  
Semi-final winners
- (f) The following consolation-round games shall be played.
- Consolation semi-finals:  
QF-1 loser vs 1<sup>st</sup> pool B  
QF-2 loser vs 1<sup>st</sup> pool A
  - Seven place game:  
Semi-final losers
  - Fifth-place game:

## Semi-final winners

(g) There are no placement games played at the Senior Men's Division.

1.7.7 Ten Teams:

(a) This section does not apply to the Baseball Canada Cup, 15U Boys, 18U.

(b) The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:

- The "serpentine" structure shall be followed (1,4,5,8,9 in one pool and 2,3,6,7,10) in the other pool) based on the previous year's results.
- The host team and the team from the host province shall not be in the same pool.

(c) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool once.

(d) The following medal round games shall be played:

- Championship semi-finals:  
2nd Pool B vs 1st Pool A  
2nd Pool A vs 1st pool B
- Bronze medal game:  
Semi-final losers
- Gold medal game:  
Semi-final winners

(e) The following placement games shall be played:

- Fifth place game: 3A vs 3B
- Seventh place game: 4A vs 4B
- Ninth place game: 5A vs 5B

(f) There are no placement games played at the **21U** or Senior Men's Division.

1.7.8 Eleven Teams:

(e) (a) This section does not apply to the Baseball Canada Cup, 15U Boys, 18U.

(b) The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:

- The "serpentine" structure shall be followed (1,4,5,8,9 and 11 in one pool and 2,3,6,7,10 and 11) in the other pool) based on the previous year's results.
- The host team and the team from the host province shall not be in the same pool.
- The host team shall be in the larger pool.

(a) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool once.

(b) The following medal round games shall be played:

- Championships quarter-finals  
3<sup>rd</sup> Pool B vs 2<sup>nd</sup> Pool A  
3<sup>rd</sup> Pool A vs 2<sup>nd</sup> Pool B
- Championship semi-finals:  
Winner 3B/2A vs 1st Pool B  
Winner 3A/2B vs 1st pool A
- Bronze medal game:  
Semi-final losers
- Gold medal game:  
Semi-final winners

(c) The following placement games shall be played:

- Fifth place game: Loser 3B/2A vs Loser 3A/2B
- Seventh place game: 4A vs 4B
- Ninth place game: 5A vs 5B

(d) There are no placement games played at the **21U** or Senior Men's Division.

1.7.9 Baseball Canada Cup:

(a) This section applies only to the Baseball Canada Cup.

(b) The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:

- Last 3 years Baseball Canada Cup results shall be used to determine the pool composition.

- First three (3) teams from pool A, and the first two (2) teams from pool B shall qualify for final round.
  - First two (2) teams from Pool A and 1<sup>st</sup> place team of Pool B shall automatically advance to semi-finals.
- (c) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool once in pool B and twice in Pool A.
- (d) Following round robin play, the following medal-round games shall be played:
- Quarter-final: 3A vs 2B
  - Semi-finals: 1B vs 1A and Winner of 3A/2B vs 2A
  - Bronze medal game: Semi-final losers
  - Gold medal game: Semi-final winners
- (e) Following round-robin play, the following placement games shall be played:
- 5<sup>th</sup> place: Loser 3A/2B vs 4A
  - 7<sup>th</sup> place: 3B vs 4B
  - 9<sup>th</sup> place: 6B vs 5B

To help with the understanding of the rules for the Baseball Canada Cup, below is an example of how the two pools would be set up (based on 2007's results):

Pool A: BC – Ontario – Quebec – Saskatchewan

Pool B: Alberta - New Brunswick - Nova Scotia – Newfoundland – PEI - Manitoba

If the teams finished in this order after the round robin, then the medal round would occur as follows:

- Quarter-Final A: New Brunswick vs Québec
- Semi-Final A: Winner of QF vs. Ontario
- Semi-Final B: Alberta vs. British Columbia
- Gold Game: Winner SFA vs Winner SFB
- Bronze Game: Loser SFA vs Loser SFB
- 5<sup>th</sup> Place Game: Loser QF vs. Saskatchewan
- 7<sup>th</sup> Place Game Newfoundland vs. Nova Scotia
- 9<sup>th</sup> Place Game Manitoba vs. PEI
- In order to determine the placement of teams in Pools for the following year, the final finish will be considered. Finishing 1<sup>st</sup> will give the province 10 points, finishing 2<sup>nd</sup> 9 points and so on. Average from the last 3 years will always be used to rank teams for following year.

#### 1.7.10 15U Boys and 18U Divisions

- (a) The teams shall compete in two (2) pools, with the pools determined by Baseball Canada using the following criteria:
- Teams will be placed in the Pool A and Pool B divisions based on a point system calculated from the last 3 years results.
  - If tournament is hosted in Province of Pool A team, then Pool A is comprised of both teams from the Host Province and the top 3 teams. Pool B is comprised of the remaining teams.
  - If tournament is hosted in Province of Pool B team, then Pool A is comprised of the top 5 teams. Pool B is comprised of both teams from the Host Province and all remaining teams.
  - If Host Province is ranked 5<sup>th</sup> based on the last 3 years results, the Provincial Team shall remain in Pool A while the Host Team shall go to Pool B.
- (f) Bottom 3 seeded teams in Pool B have the opportunity to use 2 overage players. If Host Province is in the bottom 3 teams, Host team also allowed 2 overaged players. An overage player is maximum 1 year older.
- (g) First three (3) teams from Pool A, and the first two (2) teams from Pool B shall qualify for playoff round.
- (h) First two (2) teams from Pool A and 1<sup>st</sup> place team of Pool B shall automatically advance to semi-finals.
- (i) The teams shall play a round-robin schedule within their own pools, with each team playing each other team in the pool. Following round robin play, the following playoff round games shall be played:
- Quarter-final: 3A vs 2B
  - Semi-finals: 1B vs 1A and Winner of 3A/2B vs 2A
  - Bronze medal game: Semi-final losers
  - Gold medal game: Semi-final winners

Following round-robin play, the following placement games shall be played:

- 5<sup>th</sup> place: Loser 3A/2B vs 4A
- 7<sup>th</sup> place: 5A vs 3B
- 9<sup>th</sup> place: 4B vs 5B

#### 1.7.11 22U Men and Senior Men Divisions

- (a) Quarter final games in this division. No tie-break games in this division.
- (b) For the Senior Men and 22U Men divisions, a second team from the same Province would receive equal ranking as the first team.
- (c) For the Senior Men and 22U Men divisions, ranking would be based on the last 3 years of the event.

1.7.12 Twelve team draw 13U National schedule pilot

1.7.13 2023 22U schedule pilot 8 team draw

1.7.14 Women's schedule pilot

1.7.15 Tiebreaking format priorities formula - 16U Girls added tie breaking game if only 1 loss. Same as 15U and 18U

## **SCHEDULE FINALIZATION**

Baseball Canada has traditionally consulted the provinces on the schedules before they are finalized. This gives the PBA offices the opportunity to voice concerns over the schedule before it is finalized. Failure of a PBA to present its objections in a timely manner will preclude any changes.

Baseball Canada, through the Baseball Canada Championship Committee and the Manager of Baseball Operations, has the final say on scheduling matters.

## **SCHEDULE REVISION**

In the event of inclement weather, the schedule may have to be changed. While the Baseball Canada Rep has the final say on the revised schedule, he/she will consult with the host committee, the teams and the umpires before making any decisions.



## ***PART FIVE:***

### ***AT THE CHAMPIONSHIP***

***CHAMPIONSHIP ITINERARY***

***DISCIPLINE***

***ARRIVAL***

***LOCAL TRANSPORTATION***

***MEALS***

***ACCOMMODATIONS***

***RULES***

***PRE-CHAMPIONSHIP MEETING***

***BANQUET***

***CEREMONIES***

***GAME PROCEDURES***

***PROTEST PROCEDURES***

***MEDICAL SERVICES***

***REGISTRATION/ACCREDITATION***

***TEAM SERVICES***

***SECURITY***

***TICKETING***

***AWARDS***

***DEALING WITH THE MEDIA***

***REPORTING PROBLEMS***

# ***At the Championship***

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## **CHAMPIONSHIP ITINERARY**

- **Wednesday** (Or Tuesday for Canada Cup or possibility Thursday for 13U National Atlantic)
  - Arrival of teams, umpires, Baseball Canada Rep
  - Registration/Accreditation
  - Umpires meeting
  - Banquet (unless after event) (not required)
  - Pre-Championship meeting
- **Thursday**
  - Competition begins
  - Opening ceremonies
  - Optional special events
- **Friday**
  - Competition continues
  - Optional special events
- **Saturday**
  - Competition continues
  - Optional special events
- **Sunday**
  - Competition concludes with medal games
  - Closing ceremonies
  - Banquet (unless before event)
- **Monday**
  - Rain day to complete schedule if needed (except 13U National Atlantic)
  - 13U National Atlantic only, departure of teams, umpires and Baseball Canada Rep
- **Tuesday**
  - Departure of teams, umpires and Baseball Canada Rep

## **DISCIPLINE**

This is a very important topic. Your team is representing your province, your provincial baseball association and, indirectly, Baseball Canada. You and all members of your team are expected to be good ambassadors for your province.

Please refer to the Baseball Canada Discipline Policy in Appendix D.

The host committee, the Baseball Canada Rep and Baseball Canada, will handle breaches of acceptable conduct in a most serious manner.

## **ARRIVAL**

Teams must arrive before 4pm. Upon arrival at the designated airport, representatives of the host committee will meet you. You will be transported to the appropriate venue by the host committee's staff.

## **LOCAL TRANSPORTATION**

For teams involved in the accommodation fee package, the host committee is responsible to transport your team from the accommodations site to the playing venue(s) as required, plus other event-related activities such as practices, the banquet, ceremonies, etc.

Requests for other transportation will be determined at the discretion of the host committee.

## MEALS

At most championships, the responsibility for meals rests with the team.

It is recommended that the host offers a meal plan to the teams whenever possible. This would be a prepaid plan that teams could purchase which would provide them with a specified number of meals for the duration of the championship. It can be arranged with any number of food services (hotel, restaurants, catering company and universities) and it must be flexible in the event of last minute schedule changes.

## ACCOMMODATIONS

Baseball Canada will invoice provincial baseball associations no more than \$5000 to help cover the cost of the following accommodations (\$6000 for Canada Cup)

The host, unless otherwise specified in the hosting agreement, will be responsible for the following accommodations:

- Teams:
  - Players (up to 18 per team maximum except for up to 20 in Men's and up to 20 at Canada Cup)
  - Coaches (3 per team)
  - Business manager of *chef de mission* (1 per team)
- Umpiring Staff:
  - 9 umpires and 2 supervisors for 6-8 team events
  - 12 umpires and 2 supervisors for 10 team events
  - 15 umpires and 3 supervisors for 11 team events
- Baseball Canada Rep
- Baseball Canada Official Scorekeeper(s)

For teams, unless otherwise specified in the hosting agreement, the host will be responsible for the following sleeping accommodations:

- Four players to a room maximum at a local hotel or university residence
- Two members to a room for team coaching staff

Note that the host is not responsible for providing the maximum number of rooms if a team is not carrying the maximum number of players. For example, a team carrying 16 players instead of the 18 player maximum will be provided with 4 rooms for players rather than 5 rooms for players.

Please note that teams are now allowed to bring a fourth coach at their expense.

Team staff should review the condition of all rooms to be occupied by the team with a member of the host committee. Upon departure, the same review should be done to determine any damage caused by the team. The host should provide a written document clearly indicating any damage caused by the team.

Teams will be asked to provide a credit card upon arrival at the hotel to cover any incidentals.

Any problems or disputes associated with accommodations should be referred to the Baseball Canada Rep.

## RULES

### Official Rules of Baseball

The Official Rules of Baseball is published annually by Baseball Canada. This document is the official rules of Major League Baseball, with sections added by Baseball Canada for Canadian use. These sections are:

- Rules and Regulations for Baseball Canada Championships ("the blue section")
- Canadian content rules ("the black side bar section")

- Age divisions, and
- Baseball Canada rule interpretations
- Minor division rules (11U, 13U and 15U)

The Canadian Content section and the *Rules and Regulations for Baseball Canada Championships* are reproduced in **Appendix D**. Copies of the *Official Rules of Baseball* book are available from Baseball Canada or from your PBA.

### **Rules and Regulations for Baseball Canada Championships**

These are the rules that apply specifically to the Baseball Canada Championships. These rules are reproduced in this document in **Appendix D**. Topics covered in these rules include the following:

#### PART I – THE TEAMS

- o Performance Guarantees
  - Financial Responsibility
  - Attendance
  - Team Eligibility
- o Eligibility Rules
  - Athletes
  - Coaches
  - Rosters
- o Publicity
- o Team Discipline
- o Power of Decision
- o AGM Decisions
- o Pre-Championship Meeting
- o Championship Schedule
  - Schedule Approval
  - Playoff Game
  - Start Time (Curfew)
  - Less than Eight teams
  - Eight or Nine Teams
  - Ten or Eleven teams
  - Baseball Canada Cup
- o Determination of Home and Visitor
  - Round-Robin
  - Medal-Round Games
  - Baseball Canada Cup

#### PART II – GAMES AND PROTEST PROCEDURES

- o Playing Rules
  - Official Playing Rules
  - Protective Headgear
  - DH Rule
  - Courtesy/Designated Runners
  - Length of Games
  - Mercy Rule
  - Extra Inning Game Procedure
- o Game Procedures
  - Pre-Game Procedures
  - Post-Game Procedures
- o Protest Procedures

#### PART III – UMPIRES

- o Assignments
- o Umpires Meeting

#### PART IV – Baseball Canada Championship Format & Tie-Breaking Formula

A few of these rules need some discussion here:

#### Protective Headgear:



**PART II, 2.1.2**  
PLAYING RULES  
Headgear

Re-entry Rule

- 1) All players shall wear double earflap helmets while at bat, in the on-deck circle and on the base-paths in all age categories. Baseball Canada recognizes NOCSAE as their standard for Baseball Helmets. Baseball Canada recommends that no modifications to a helmet be made, other than what is done by the manufacturer or is completed at the explicit directions of the manufacturer. Batting helmets do not require Facemasks or Chin Straps, but this rule does not prohibit the use of them.
- 2) *The C.F.A.B. rules require catchers in all age categories to wear protective helmet and mask while catching*  
*Note: This includes practice and warm-up situations such as the bullpen and between innings. Players and coaches must wear at least a mask in all practice and warm-up situations.*
- 3) *All batboys/batgirls must wear protective double earflap helmets.*
- 4) *Any player acting as a base coach must wear a proper double ear flap helmet; exclude Senior and 22U Divisions.*



**PART II, 2.1.9**  
PLAYING RULES  
Re-entry Rule

Re-entry Rule (adopted in 2002):

*In 13U and 15U Championships, any starting player may be substituted for and returned to the game, one time only. They must return to their original place in the batting order. Any pitcher, if removed from the game may return, but may not pitch. Any further substitutions do not jeopardize the right of re-entry for the original/starting player. Any starting player returned to the game may pitch if they have not previously assumed that position.*

Coaches should also note the following rules that might differ from those used in their provinces:

- o DH rule (for the pitcher only) in 18U, 22U, Senior and the Baseball Canada Cup
- o Courtesy and designated runners are not permitted
- o All games in all age categories are seven (7) innings
- o The ten-run mercy rule after the team trailing has had at least five at-bats.

**Canadian Content**

The Canadian Content section of the Official Rules of Baseball contains the age divisions recognized by Baseball Canada (discussed earlier in this document), interpretations of the rules and special rules for minor divisions.

The age divisions are covered earlier in this document.

A few important notes on the rule interpretations offered in this section:



**OFFICIAL  
RULES OF  
BASEBALL –  
Canadian  
Content Section  
-- Baseball  
Canada Rules  
Interpretations**

**3.02 (1.10) For 13U, 16U Girls, 21U Women and Women's National Championships, a max barrel of 2 3/4" with (i) a 1.15 BPF (Bat Performance Factor) or (ii) USA Baseball Model with BBCOR "wood like" BPF is permitted. For the 13U National Championships using up to a minus 10-length/weight differential is permitted. For 16U Girls, 21U Women and Senior Women National Championships using up to a minus 5 length/weight differential is permitted.**

For Canada Cup and Canada Games, only wood or bamboo bats will be allowed. No composite bats will be allowed. For 15U Boys, 18U, 22U and Senior Men's championships, only wood bats, bamboo bats and wood composite bats will be allowed. Wood composite bats include wood bats with fiberglass sheathing and wood barrelled bats with composite handles. Wood composite bats do not include any bat that has any metallic component."

The bat must clearly show the manufacturer's original markings (including, if applicable, length-weight differential). If not, the bat will be considered illegal.

Rule 6.06(d) will apply to any bat not complying with the above. A player is to follow the bat rule based on the division that they are playing in during the game.

3.08 All players shall wear double earflap helmets while at bat, in the on-deck circle and on the base-paths in all age categories. Baseball Canada recognizes NOCSAE as their standard for Baseball Helmets. Baseball Canada recommends that no modifications to a helmet be made, other than what is done by the manufacturer or is completed at the explicit directions of the manufacturer. Batting helmets do not require Facemasks or Chin Straps, but this rule does not prohibit the use of them.

6.01 Contact Rule: Runners are instructed to slide or attempt to avoid making contact with a fielder. A player who maliciously runs into another player is to be declared out (unless he/she has already scored prior to committing the infraction) and is to be automatically ejected (whether or not declared safe).

B. Contact shall be considered malicious if: the contact is the result of intentional excessive force, and/or there is intent to injure.

C. Malicious contact is to be penalized whether committed by an offensive or defensive player. The Umpire shall determine whether contact was avoidable or unavoidable whether the runner was trying to reach the base or attempting to dislodge the ball from the fielder. IF the runner a) could have avoided the fielder and reached the base, or b) attempted to dislodge the ball, the runner is out even if the fielder loses the possession of the ball. The ball is dead and all other runners shall return to the last base legally occupied by them at the time of intent to contact. If the fielder blocks the base path, the runner may slide into or collide with the fielder as long as the runner is making a legitimate attempt to reach the base. IF the collision is flagrant, the runner is called out and ejected. The ball is declared dead. If the defensive player blocks the base path clearly without possession of the ball, obstruction is called. The runner is safe and a delayed dead ball is signaled. If the runner collides flagrantly, he/she shall be declared safe due to obstruction but shall be ejected. The ball is dead.

**Minor Division Rules**



**PART II,**  
OFFICIAL PLAYING  
RULES – Canadian  
Content section --  
Minor Division Rules

	13U	15U Boys and 16U Girls
<i>Length of game</i>	7 innings	7 innings
<i>Baselines</i>	70 feet	80 feet
<i>Pitching distance</i>	48 feet	54 feet
<i>Metal cleats allowed</i>	NO	YES
<i>DH allowed</i>	NO	NO
<i>Re-entry permitted</i>	YES	YES
<i>Pitch application</i> <i>Count</i>	YES	YES

Important information for coaches -- the pitching limitation rules for 13U, 15U BOYS & 16U GIRLS, 18U, 22U Men, and CANADA CUP



**PART II,  
OFFICIAL PLAYING  
RULES – Canadian  
Content section --  
Minor Division Rules  
8.01 and 8.06**

8.01

- (1) Any player on the team is eligible to pitch, and there are no restrictions to the number of pitchers a manager may use in a game.
- (2) Pitchers shall be permitted to have 2 appearances in the same calendar day. If a pitcher requires a rest following 1<sup>st</sup> appearance, they cannot return in the same calendar day.
- (3) If a pitcher meets the requirements to pitch on consecutive days and the pitcher does not go over the first daily threshold during game 1, they are permitted to have a 2<sup>nd</sup> appearance in the same calendar day. Pitchers will not be permitted to exceed the maximum daily allowable number of pitches in any two day period.

Pitchers cannot pitch in 3 games during a day

- (4) Pitcher cannot pitch 3 consecutive days unless a pitcher's first 2 days combined does not exceed:
 

11U : 25	15U Boys / 16U Girls : 35
13U: 30	18U/Canada Cup/Canada Games : 40

If pitcher's day 1 + day 2 exceeds figure above for their division, they require at least 1 days rest.

Examples: A 11U pitcher throws 20 pitches on Day 1. On Day 2, that pitcher is limited to 55 pitches.

A 15U pitcher throws 25 pitches on Day 1. On Day 2, that pitcher is limited to 70 pitches.

A 22U Men pitcher throws 45 pitches on Day 1. On Day 2, that pitcher is limited to 70 pitches.

- (1) Pitcher cannot pitch 4 consecutive days. One (1) days rest is needed. A Pitcher's combined 4 day pitch count cannot exceed:
 

11U : 105	15U Boys / 16U Girls : 135
13U: 120	18U/Canada Cup/Canada Games: 150
21UWomen/22U Men: 165	

cont'd...

- (2) Pitchers and managers shall follow the following guidelines:

13U	15U Boys / 16U Girls	18U / Canada Cup / Canada Games	22U Men & 21U Women	Rest Required
1-30	1-35	1-40	1-45	None
31-45	36-50	41-55	46-60	1 day
46-60	51-65	56-70	61-75	2 days
61-75	66-80	71-85	76-90	3 days
76-85	81-95	86-105	91-115	4 days
85	95	105	115	Maximum

- (3) The official scorekeeper will calculate the total pitches thrown for that calendar day and determine the required rest starting the next calendar day. Athletes must not exceed the maximum pitch count total for that day.
- (4) Once a player assumes the position of pitcher, they cannot catch for the remainder of the day.
- (5) Pitchers will be permitted to finish the batter if his or her maximum pitch limit has been reached for that calendar day.

(A) When a pitcher reaches the maximum number of pitches allowed for a threshold (see table above), he can complete the at-bat without the penalty on days of rest, as long as he does not pitch to another batter. In this situation, the number of pitches corresponding to the threshold reached will be indicated on the pitching log.

The coach or manager needs to acknowledge this to the umpire at this moment prior to the next pitch. Umpire would then notify the scorekeeper.

(B) When the pitcher reaches the maximum number of pitches allowed (75, 85, 95, 105 and 115 pitches) during a day during a batters at-bat, he is allowed to complete the at-bat and must be replaced following that batter.

- (6) Only pitches actually thrown will be included in Pitch Count totals. Automatic balls during an intentional walk do not count towards Pitch Count totals. Example; if during a count of 2 balls - 0



strike, a team signals to the umpire that a batter will receive an intentional walk, only 2 pitches will be counted for pitch count.

- (7) Required Rest shall be defined in "Days" starting at 12:01am and ending at 11:59 pm of the next calendar day.
- (8) If a game continues past 12:01am, those pitches are counted as if pitched prior to midnight. If a game is suspended, when it resumes it is defined as a different day.
- (9) A pitcher who is removed from the mound during a game shall not be permitted to return to pitch in the same game, even if the pitcher is retained in the game at another position.
- (10) Any violation of any part of the pitch count rule, the result is the Head Coach is ejected from the current game and receives an additional game suspension.
- (11) The total number of pitches thrown by an ambidextrous pitcher are counted for the purpose of calculating pitch count, regardless of which arm or combination there-of is throwing.
- (12) When a game is stopped by inclement weather or for any other reason than a mercy rule, that specific game has to be resumed at the point of stoppage. If Pitcher "A" is the starting pitcher of a game and has a pitch count below the first threshold, Pitcher "A" can then be used as a pitcher again for that particular game but considering he will be carrying the number of pitches thrown when the game stopped. This applies for a game that is resumed on the same day or on the next day. For example, if Pitcher "A" threw 30 pitches at 15U Nationals, he will then be allowed to throw a maximum of 65 pitches when the game resumes. If Pitcher "A" had thrown 36 pitches when the rain started, he would not be eligible to pitch if that game is re-scheduled for the next day as he needs his full day of rest. If the game is resumed during the same day, he can then come back as pitcher while carrying his pitches.
- (13) A player playing in a division other than their own age group shall pitch based on the pitch count of the lower aged division.

For example;

a 13U playing at 15U is subject to the 13U rules;  
a 18U playing at 15U is subject to the 15U rules.

A 14U girl pitching at 16U Girls, 21U Womens, or Women's Nationals will have 13U pitch count used

A 17U or 18U woman pitching at 21U Women's or Women's Nationals will have 18U pitch count used

5.10 (c) The manager or coach may make a 2<sup>nd</sup> visit to the mound while the same batter is at bat in order to remove the pitcher.

## PRE-CHAMPIONSHIP MEETING

Prior to the start of the championship, normally on Wednesday evening, a meeting is held with members of the teams, the host committee and Baseball Canada officials. This meeting is very important to the smooth operation of the championship and must be attended by all teams. The rules concerning the meeting state:



### PART I, 1.6 PRE-CHAMPIONS HIP MEETING

- 1.6.1 *At a convenient time, prior to the opening game of the Championship, the Pre-Championship meeting shall be held. The Chairman of the Host Committee, the Baseball Canada Representative, and the Baseball Canada Supervisor of Umpires, must be in attendance at this meeting.*
- 1.6.2 *The Baseball Canada Representative shall chair the meeting.*
- 1.6.3 *Each team shall send at least one representative who shall have the authority to speak on behalf of the team and make decisions concerning his team, which shall be binding. At the meeting, announcements and directions will be made affecting aspects of the Championship. Non-attendance at the meeting shall not be an excuse for non-compliance.*
- 1.6.4 *The Host Committee may, for reasonable cause, limit the number of representatives from each team provided that at least two (2) are permitted to attend.*
- 1.6.5 *Team rosters, completed fully, shall be distributed to each team prior to the start of the Championship and as far in advance of the Pre-Championship meeting as possible. Any challenge concerning eligibility of any player must be raised at that time. The final team rosters shall be approved by the Provincial body and submitted in accordance with rule 1.2.3 above.*
- 1.6.6 *No challenge on the questions of eligibility shall be considered after the conclusion of the meeting. However, should subsequent information indicate that ineligible players have been used, the Baseball Canada Executive will have the authority to investigate, and if necessary, take appropriate action to penalize the Provincial Governing Body, of the team concerned.*
- 1.6.7 *The "travesty of the game" rule will be enforced by the Baseball Canada representative and the umpires at the event which will result in ejections – first to manager then to players.*

### 1.6.8 Pre-Championship Meeting **A G E N D A**

- (a) Review of Championship Rules & Regulations.
- (b) All Championship rules and procedures, special local field conditions, etc.
- (c) Eligibility of rosters, athletes, coaches (NCCP status), etc.
- (d) Championship schedule, and home/visitor determination.
- (e) Run limitations.
- (f) Protest procedures.
- (g) Team and player discipline.

- (h) Travesty of the game
- (i) Extra Inning Game Procedure
- (j) Request all teams to report all offensive & defensive changes during the tournament.
- (k) Special ceremonies and events.
- (l) Closing ceremonies and awards.
- (m) Question period.

It is important to note that any challenges to the eligibility of any participant must be made at the pre-championship meeting.

## **At the Championship (continued)**

### **CEREMONIES**

The Host shall be responsible for planning and delivering the following ceremonies:

- Opening Ceremonies
- Banquet
- Pre-Game Ceremonies (Round Robin and Medal Games)
- Post Game Ceremonies (Round Robin and Medal Games)
- Closing Ceremonies

All teams are expected to cooperate with the host committee in the implementation of these ceremonies.

### **MEDICAL SERVICES**

The host shall coordinate the overall medical coverage and emergency services for the entire event. Following are the specific responsibilities of the host related to medical services:

- Coordinate first aid treatment at all facilities
- Determine which teams have medical personnel in attendance at the event
- Serve as liaison with individual teams training staffs
- Coordinate medical support system for specialty treatment needs
- Coordinate first aid system for volunteers and general public
- Arrange for ambulance and emergency personnel on call for all games
- Set up an emergency action plan at all facilities and events
- Prepare a risk management plan
- Contract local hospitals in case of emergency treatments
- Provide a doctor and dentist on call for all games
- Massage/physio not mandatory but recommended

### **GAME PROCEDURES**

To ensure that games get started and end in an orderly fashion Baseball Canada has a standard set of procedures for the pre-game period. They are:



**PART II, 2.2**  
**GAME AND PROTEST**  
**PROCEDURES,**  
 Game Procedures

#### **2.2.3 Pre-Game Procedures:**

- (a) Teams shall arrive at the designated playing field at least forty-five minutes prior to the designated starting time of the game.
- (b) Starting twenty-five minutes before the designated time of the game, the home team shall have the field for ten minutes for infield/outfield practice.
- (c) The visiting team shall then have the field for ten minutes for infield/outfield practice.

## **At the Championships**



**PART II, 2.2**  
**GAME AND PROTEST**  
**PROCEDURES,**  
**Game Procedures**

**Pre-Game Procedures: (continued)**

- (d) *Following the visiting team's practice time, there shall be the meeting at home plate among the Head Coaches and the umpires.*

***NOTE:** Scheduled starting time means the time indicated on the Championship schedule drawn up prior to the start of play. Designated starting time means the time determined by the Baseball Canada Representative in the event of delays because of inclement weather, lengthy preceding game(s), or other factors.*

- (e) *The starting line-up including all available substitutes listed and pitching form shall be given to the official scorer at least thirty minutes prior to the start of the game. The list shall include the surname of each player, coach and manager with his usual first name and his uniform number. The uniform number is to be listed to the left of each name and the playing position of the starting players listed to the right of each name.*
- (f) *Forty-five minutes prior to turning over the line-up cards to the umpire, team managers will indicate to each other if they plan "left" or "right" handed pitchers to start the game.*

**2.2.4 Post-Game Procedures:**

- (a) *At the conclusion of play, the teams shall line up in the home plate area for the traditional handshakes.*
- (b) *Following the handshakes, upon the request of the Host Committee (which shall be given prior to the game) the teams shall line up on their respective baselines for the presentation of awards.*
- (c) *Following any post-game ceremonies, teams shall vacate the dugouts in a timely manner so as to not delay any following games.*

## **PROTEST PROCEDURES**

There are times when teams may feel that the umpires may have made a mistake in the application of the rules. In league play, there is time to process an appeal or protest but in a championship tournament, there is no such time nor is there the opportunity to play the game over or replay part of it. Therefore, the game is stopped to allow the protest to be handled immediately.

The process for handling a protest is outlined quite clearly in the rules:

**Protest Procedures (continued)**



**PART II, 2.3**  
**GAMES AND PROTEST**  
**PROCEDURES,**  
**Protest Procedures**

- (a) *The host will submit the names of the entire Protest Committee to Baseball Canada, at least two (2) weeks prior to the Championship.*
- (b) *The Baseball Canada Representative will approve the Protest Committee for the Championship.*
- (c) *The Protest Committee shall be composed of sufficient members to ensure that three members are present at each game of the Championship.*
- (d) *The names of the members of the Protest Committee shall be made known to the teams at the Pre-Championship meeting. The Baseball Canada Representative will sit on the Protest Committee.*
- (e) *To be heard, protest must be accompanied with a cash deposit of \$100. In the event that the protesting team wins the protest, the cash deposit will be reimbursed.*

- (f) When a protestable incident occurs, the protesting Head Coach must, before the next play, inform the game Crew Chief that he is lodging a protest.
- (g) If the Crew Chief agrees that the Head Coach has a legitimate case, he shall suspend play and inform the manager of the opposing team and the Protest Committee.  
NOTE: No protest may be made on a judgment call.
- (h) The Protest Committee, the Head Coach making protest, and the game Crew Chief shall retire to a private area away from the teams, spectators and other persons.
- (i) The Protest Committee shall hear and question in the following order:
  - the game Crew Chief,
  - the protesting Head Coach, and
  - the opposing Head Coach (if necessary).
 The Protest Committee shall have the power to exclude any of those persons while talking to any of the others.
- (j) The Head Coach's and game Crew Chief shall then leave while the Protest Committee shall discuss the protest.
- (k) Before ruling on the protest, the Protest Committee may confer with any person whom they believe may be helpful in assisting them reach a decision.
- (l) The Protest Committee shall rule on the protest and inform the game Crew Chief and he in turn will advise the Team Head Coaches and resume play.
- (m) The game Crew Chief shall put the decision into effect and order resumption of play from the point of suspension.
- (n) No further argument or comment on the protest shall be entertained.
- (o) The decision of the Protest Committee shall be final. There shall be no appeal to any other body.

## REGISTRATION/ACCREDITATION

The host committee might require all participants to be accredited upon arrival. Teams must comply with the needs of the host committee.

## TEAM SERVICES

Teams are required to participate in all event activities including the following:

- Opening ceremonies
- Sponsor activities
- Event promotions
- Skills competitions or special events

The host must have plans to have the teams participate in these and any other event-related activities. This includes local transportation as required.

The Host shall provide for the following:

- Access to equipment repairs
- Itineraries for special events
- Having a representative of the Host committee to meet the team/delegation upon arrival and escort them to the accreditation area
- Information packages
- Gift packages (optional)

### Team Information Packages

Baseball Canada requires that hosts provide the following information to the teams:

- Copy of tournament rules and regulations, and the schedule
- Transportation schedule to venues and airport

- Area map including restaurants, emergency centres, playing facilities, accommodations and local points of interest
- First aid and medical information
- Laundry and equipment repair services
- Press releases
- Phone list of important numbers
- Opening and closing ceremony information
- Hospitality
- Dressing room assignments and policies
- Special Events

## **SECURITY**

As mentioned earlier, teams must follow the instructions of event security staff at all times.

## **TICKETING**

Requests for tickets should be addressed to the host committee.

Teams should note that banquet tickets often sell out early. Family or friends that wish to attend the banquet should attempt to reserve their tickets prior to departure for the event.

## **AWARDS**

Baseball Canada provides gold, silver and bronze medals for the top three teams.

In addition, Baseball Canada through its sponsors and suppliers shall provide additional awards:

- offensive player (Rawlings)
- defensive player (Mizuno)

The Host committee is responsible to select a committee to determine award winners from local knowledgeable baseball people.

Decisions on awards are final.

## **DEALING WITH THE MEDIA**

Baseball Canada expects and requires all participants to channel criticism in proper channels. Outbursts to the media are not considered proper channels. Criticism of the umpires or of the host committee is unacceptable conduct and will be dealt with by the Baseball Canada Rep.

## **REPORTING PROBLEMS**

Minor problems can be reported to the host committee directly.

Major problems or minor problems not addressed by the host committee should be referred to the Baseball Canada Rep. The Rep may request that the problem be submitted in writing.

## ***PART SIX:***

# ***AFTER THE CHAMPIONSHIP***

***POST-EVENT EVALUATION***

***TRAVEL HOME***

***DEPARTURE DEADLINE***

# ***After the Championship***

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Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

## **POST-EVENT EVALUATION**

To help both Baseball Canada and the host committee improve the championship, should you be asked to complete an evaluation or survey, please do so. Only by getting feedback from the participants can the events be improved in a way to please those who compete.

You may be provided with a single evaluation form for your entire team or a form for individual members of your team. Attempt to get as close to 100% involvement of your entire team in either case, to maximize the feedback.

## **TRAVEL HOME**

As with travel to the event, your team will be taken to the airport (if applicable) by the host, at which time your team is “on its own” to return home.

If your team traveled by bus, you may depart the host city once all your commitments to the host have been met. Please note that this includes any closing ceremonies or banquet unless the host advises you otherwise.

## **DEPARTURE DEADLINE**

If your team is traveling on a scheduled flight, train or bus, you cannot schedule your return trip to depart the host airport until the Tuesday after the event, as Monday is the rain day. If you wish to stay past the Tuesday you will have to make special arrangements with the host.

**13U National Atlantic departure day is Monday.**



## **Appendices**

### ***Appendix A: Important Contacts***

*Baseball Canada and Provincial Baseball Associations*

*Baseball Canada Championship Hosts*

### ***Appendix B: Sample Host Committee***

### ***Appendix C: Baseball Canada Discipline & Complaints Policy***

### ***Appendix D: Rules***

### ***Appendix E: Baseball Canada Sever Weather Policy***

## APPENDIX A:

**Important Contacts**


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 Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)
**BASEBALL CANADA**

2212 Gladwin Cres, Suite A7  
Ottawa, ON  
K1B 5N1

Phone: 613-748-5606  
Fax: 613-748-5767

E-mail: [info@baseball.ca](mailto:info@baseball.ca)  
Home Page: [www.baseball.ca](http://www.baseball.ca)

**PROVINCIAL BASEBALL ASSOCIATIONS****BASEBALL B.C.**

#310 – 15225 104th Ave  
Surrey, BC, V3R-6Y8

Phone: 604-586-3310  
Fax: 604-586-3311

E-mail: [info1@baseball.bc.ca](mailto:info1@baseball.bc.ca)  
Home Page: [www.baseball.bc.ca](http://www.baseball.bc.ca)

**BASEBALL ALBERTA**

Percy Page Centre  
11759 Groat Road  
Edmonton, AB T5M 3K6

Phone: 780-427-8943  
Fax: 780-427-9032

E-mail: [sheenbromley@baseballalberta.com](mailto:sheenbromley@baseballalberta.com)  
Home Page: [www.baseballalberta.com](http://www.baseballalberta.com)

**SASKATCHEWAN BASEBALL ASSOCIATION**

1870 Lorne Street  
Regina, SK S4P 2L7

Phone: 306-780-9237  
Fax: 306-352-3669

E-mail: [mike@baseballsask.ca](mailto:mike@baseballsask.ca)  
Home Page: [www.saskbaseball.ca](http://www.saskbaseball.ca)

**BASEBALL MANITOBA**

145 Pacific Avenue  
Winnipeg, MB R3C 4M2

Phone: 204-925-5763  
Fax: 204-925-5792

E-mail: [baseball.info@sportmanitoba.ca](mailto:baseball.info@sportmanitoba.ca)  
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**BASEBALL ONTARIO**

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Phone: 519-740-3900  
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E-mail: [baseball@baseballontario.com](mailto:baseball@baseballontario.com)  
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**BASEBALL QUEBEC**

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Montreal, QC H1S 2A7

Phone: 514-252-3075  
Fax: 514-252-3134

E-mail: [info@baseballquebec.qc.ca](mailto:info@baseballquebec.qc.ca)  
Home Page: [www.baseballquebec.com](http://www.baseballquebec.com)

**BASEBALL NEW BRUNSWICK**

900 Hanwell Road Unit 13  
Fredericton, NB E3B 6A3

Phone: 506-267-2064  
Fax: 506-451-1325

E-mail: [brittany@baseballnb.ca](mailto:brittany@baseballnb.ca)  
Home Page: [www.baseballnb.ca](http://www.baseballnb.ca)

**BASEBALL NOVA SCOTIA**

5516 Spring Garden Rd  
Halifax, NS B3J 1G6

Phone: 902-425-5450 Ext.355  
Fax: 902-425-5606

E-mail: [baseball@sportnovascotia.ca](mailto:baseball@sportnovascotia.ca)  
Home Page: [www.baseballnovascotia.com](http://www.baseballnovascotia.com)

**BASEBALL P.E.I.**

40 Enman Crescent  
Charlottetown, PEI C1E 1E6

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Fax: 902-368-4548

E-mail: [baseball@sportpei.pe.ca](mailto:baseball@sportpei.pe.ca)  
Home Page: [www.baseballpei.com](http://www.baseballpei.com)

**BASEBALL NEWFOUNDLAND**

1296A Kenmount Road  
Paradise, NL A1L 1N3

Phone: 709- 576-3401 Ext. 315  
Fax: 709- 699-5733

E-mail: [baseballnl@sportnl.ca](mailto:baseballnl@sportnl.ca)  
Home Page: [www.sport.ca/nlbaseball](http://www.sport.ca/nlbaseball)

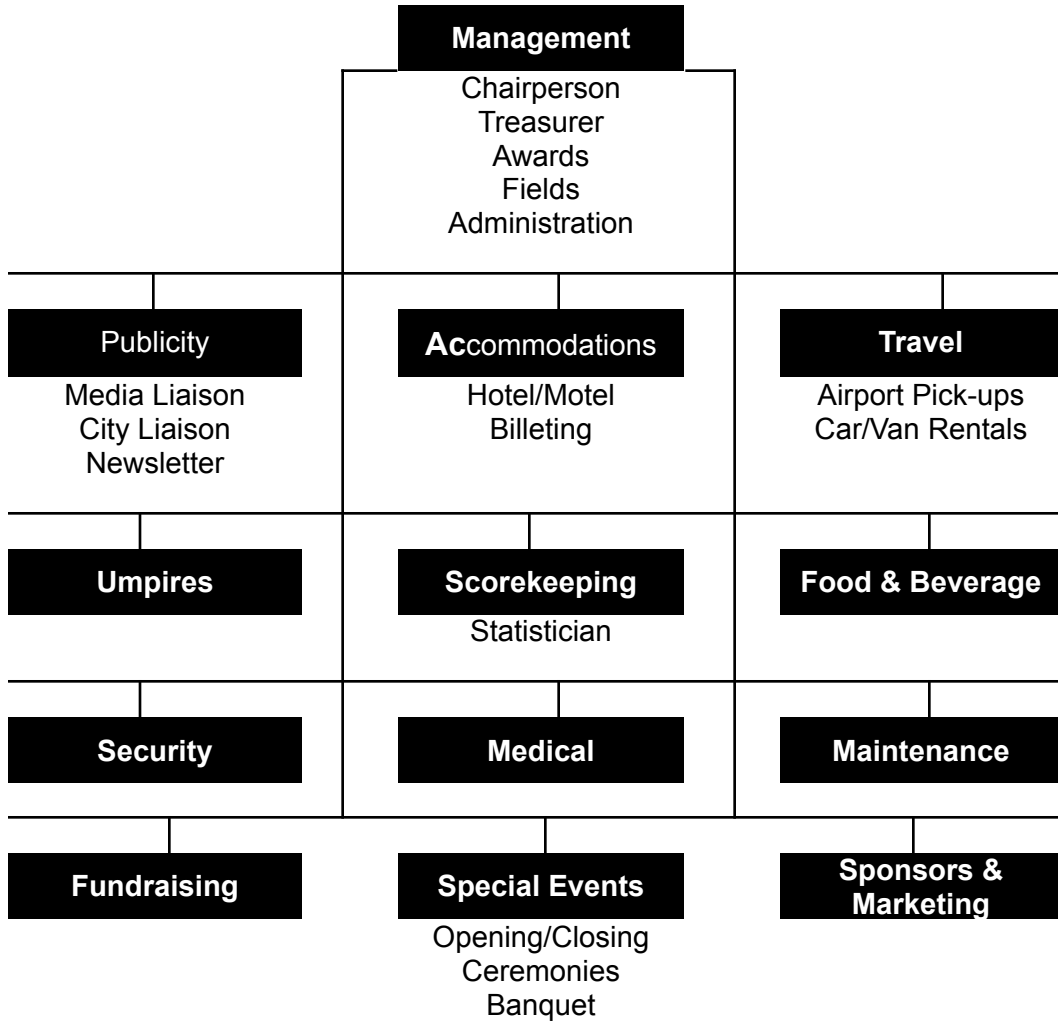
**Appendix A: Important Contacts (continued)**

Baseball Canada Cup	Cas and Warren Pielak <a href="mailto:rbcc23@sasktel.net">rbcc23@sasktel.net</a> 306-536-5340
Baseball Canada 13U Championship - National	Brent Peltola <a href="mailto:brentpeltola@woodstockminorbaseball.com">brentpeltola@woodstockminorbaseball.com</a> OR Ron Burns <a href="mailto:ronburns@woodstockminorbaseball.com">ronburns@woodstockminorbaseball.com</a>
Baseball Canada 13U Championship - Western	Jodie Cooper <a href="mailto:jodie.cooper@RRCWB.ca">jodie.cooper@RRCWB.ca</a> 780-791-0070
Baseball Canada 13U Championship - Atlantic	Jason Fitzgerald <a href="mailto:presidentfmba@gmail.com">presidentfmba@gmail.com</a>
Baseball Canada - Ray Carter Cup 15U Championship	Éric Richer <a href="mailto:raycartercup2023@gmail.com">raycartercup2023@gmail.com</a>
Baseball Canada 18U Championship	Jodie Cooper <a href="mailto:jodie.cooper@RRCWB.ca">jodie.cooper@RRCWB.ca</a> 780-791-0070
Baseball Canada 21U Women Championship	Women : Mark Healy <a href="mailto:markphealy@gmail.com">markphealy@gmail.com</a> 709-685-0727
Baseball Canada 22U Men Championship	Men : Mike Garlinski <a href="mailto:mikegarlinski@gmail.com">mikegarlinski@gmail.com</a> 204-795-2598
Baseball Canada's Women's Championship	Derrick Chapman <a href="mailto:dlchapman1986@gmail.com">dlchapman1986@gmail.com</a>
Baseball Canada Men's Championship	Holly LaPierre <a href="mailto:hollylapierre@outlook.com">hollylapierre@outlook.com</a> 902-237-7400
Baseball Canada 16U Girls Championship	Tanner Doiron <a href="mailto:tanner@summerside.ca">tanner@summerside.ca</a> 902-439-3624

**Appendix B:**

**Sample Host Committee Organization**

Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)



**Appendix C:*****Baseball Canada Discipline & Complaints Policy***

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Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

Baseball Canada Discipline & Complaints Policy -

<https://baseball.ca/uploads/files/Baseball%20Canada%20-%20Discipline%20%26%20Complaints%20Policy.pdf>

If link is broken you can find all discipline and Safe Sport related documents on Baseball Canada's Safe Sport page: <https://baseball.ca/safesport>

# BASEBALL CANADA INCIDENT REPORT

Date and time of incident: \_\_\_\_\_

Name of writer: \_\_\_\_\_ Position: \_\_\_\_\_

Location of incident: \_\_\_\_\_

This incident is a: \_\_\_\_\_ minor infraction \_\_\_\_\_ major infraction

Individual(s) involved in the incident:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Objective description of the incident (please be concise, accurate and non-judgmental):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names of individuals who observed the incident: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Disciplinary action that was taken (if applicable): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of writer: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix D:**  
***Rules***

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Baseball Canada contact: Kelsey McIntosh, Director of National Programs (kmcintosh@baseball.ca)

**2023 RULES & REGULATIONS FOR  
BASEBALL CANADA CHAMPIONSHIPS**

Baseball Canada Championships Rules -

[https://baseball.ca/uploads/files/2023%20Rule%20Book%20Championship%20\(Blue%20Pages\).pdf](https://baseball.ca/uploads/files/2023%20Rule%20Book%20Championship%20(Blue%20Pages).pdf)

Canadian Content Rules -

<https://baseball.ca/uploads/files/2023%20Rule%20Book%2C%20Canadian%20Content.pdf>


If any links are broken all files can be found on Baseball Canada's Championship page:

<https://baseball.ca/baseball-canada-championships>

## Appendix E: Baseball Canada Severe Weather Policy

# BASEBALL CANADA SEVERE WEATHER POLICY


BASEBALL CANADA'S POLICY ON SEVERE WEATHER DURING  
NATIONAL CHAMPIONSHIPS



### RESPONSIBILITIES

THE BASEBALL CANADA REPRESENTATIVE, IN COLLABORATION WITH THE UMPIRE SUPERVISORS AND THE UMPIRE CREW, ARE RESPONSIBLE FOR STOPPING A GAME WHEN SEVERE WEATHER HITS.

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### THUNDER ROARS = STOP

WHEN THUNDER ROARS, THE GAME WILL BE STOPPED. PLAYERS, COACHES, UMPIRES AND FANS SHOULD SEEK PROPER SHELTER.

<http://www.ec.gc.ca/foudre-lightning/>


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### FIND ADEQUATE SHELTER

PROPER SHELTER DOES NOT INCLUDE THE DUGOUT. ANY FREQUENTLY USED BUILDING IS CONSIDERED SAFE. ANY VEHICLE WITH A HARD METAL ROOF AND ROLLED-UP WINDOWS CAN PROVIDE A MEASURE OF SAFETY.


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### RESUMING THE ACTION

AT BASEBALL CANADA EVENTS, THE BASEBALL CANADA REP AND UMPIRES WILL WAIT AT LEAST THIRTY (30) MINUTES AFTER THE LAST SOUND OF THUNDER BEFORE RETURNING TO THE FIELD AND RESUMING THE GAME.

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### GET EDUCATED

THE CANADIAN LIGHTNING DANGER MAP, DESIGNED BY ENVIRONMENT CANADA IS AVAILABLE FOR REVIEW PRIOR OR DURING ANY EVENTS.

[https://weather.gc.ca/lightning/index\\_e.html](https://weather.gc.ca/lightning/index_e.html)

FOR MORE INFORMATION VISIT US AT [WWW.BASEBALL.CA](http://WWW.BASEBALL.CA)





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